

CONVERT YOUR ACCOUNTS TO FORESIGHT BANK WITH OUR

# QUICK Switch **KIT**

Thank you for choosing Foresight Bank!

We want to make your move to Foresight Bank as easy as possible. That's why we have developed this Quick Switch Kit, with everything you'll need to close your existing accounts and transfer your automatic payments and deposits. You won't even need to visit your old bank. Simply follow these steps:

## **Step 1: Open your new account at Foresight Bank**

Stop in and one of our bankers will gladly assist you. When your new account is open, continue with Steps 2 and 3.

## **Step 2: Change your direct deposits and automatic payments**

Simply complete the enclosed forms:

### **Authorization to Change Direct Deposit and/or**

### **Authorization to Change Automatic Payment**

Complete a form for each company. Attach a voided check from your new Foresight Bank account, to each authorization form. Mail them as soon as possible.

## **Step 3: We'll help you close your old accounts.**

Simply complete the enclosed form: **Authorization to Close My Account** and mail it to your old bank. (Or, we can mail it for you.) This form gives them all the information they need and saves you the inconvenience of an in-person visit to close your accounts. (Select a closing date at least 30 days from today, to allow checks you've written to clear and automatic deposits/payments to transfer to your new Foresight Bank account.)

## Account Switch Checklist

### **Direct Deposits:\***

- Payroll
- Social Security
- Government
- Retirement
- Investments

### **Automatic Payments**

- Mortgage
- Auto Loan
- Health Insurance
- Life Insurance
- Car Insurance
- Credit Card(s)
- Utilities
- Cable TV
- Cellular Phone
- Internet Services
- Health Club
- Investments/Annuities
- Charitable Contributions



**507-534-3131**

[www.Foresight.Bank](http://www.Foresight.Bank)

Member FDIC



\*If questions, visit this page for adjusting your social security or direct deposit: <https://www.godirect.gov/gpw/updateExisting/>



# Account Closing Request Form



**NOTE:** We advise you to wait to close your former account to make sure all outstanding debits have been received and all automatic transfers and direct deposits have been transferred to your new account with Foresight Bank. This means you could have two checking accounts open at two different banks at the same time.

## PREVIOUS FINANCIAL INFORMATION

\_\_\_\_\_  
Name of Financial Institution

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State and Zip

## ACCOUNT HOLDER INFORMATION

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State and Zip

\_\_\_\_\_  
Phone

Please close the accounts listed below effective immediately and forward any remaining balances as authorized below.  
(Circle One)

Account #: \_\_\_\_\_  Checking  Savings Other \_\_\_\_\_

Account #: \_\_\_\_\_  Checking  Savings Other \_\_\_\_\_

Account #: \_\_\_\_\_  Checking  Savings Other \_\_\_\_\_

Remittance of Funds Request: (Check one)

Make Cashiers Check payable to Account Holder: \_\_\_\_\_  
and mail to: Foresight Bank, 138 West Broadway, Plainview, MN 55964

Mail Cashier's Check to my address

I hereby authorize the closing of this account and transfer of funds

\_\_\_\_\_  
Account Holder Signature

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Account Holder Signature

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Date

State of \_\_\_\_\_ County of \_\_\_\_\_

The foregoing instrument was acknowledged before me on this day of \_\_\_\_\_, 20\_\_\_\_  
by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public Signature

